

*Title:* After-School Program Aide

*Schedule:* September through June; Mondays – Fridays, 2:00-6:30PM, Extended hours during half-days, school breaks, and other days as needed

*Salary:* \$16.50 - \$25.00/hour

*Job Description:*

This is a position in the Wampanoag Tribe of Gay Head (Aquinnah) Education Department. We are looking for enthusiastic Program Aides who are interested in the field of childhood education. This position is designed to help build confidence in working with children and introduce the basics of elementary pedagogy. Aide(s) will work in our After-School Program (ASP) by helping to maintain the learning environment, assist children with learning during lessons and guided activities, and provide a supportive space when outside of school. During the February and April vacation, ASP becomes a full-day program. Aide(s) report to the Education Program Specialist. Our goal is to create a safe and fun environment for our Tribal children that also acknowledges and respects their heritage.

*Responsibilities:*

- Foster a safe, inclusive, and engaging learning environment for up to 15 Tribal students (K-6)
- Set up/clean up the learning environment (*may be outdoors*) with snacks, activity supplies, and other materials as needed
- Supervise or assist in guided activities, including sports and recreation, arts and crafts, and other educational activities
- Monitor or assist students with homework help as needed
- Provide instructional assistance to the program instructor by assuring student understanding of program rules and maintain student conduct
- Participate in meetings with the Education Department staff to go over lesson plans
- Be culturally sensitive and respectful of certain lessons and activities and their instructors
- If qualified, may drive students to various sites around the Island
- Perform other related duties as assigned

*Qualifications:*

- If under 18, must possess a Youth Employment Permit
- If 16 years of age or older, must consent to a CORI background check
- If over 18 *and* possess a driver's license, have a clean driving record
- Be respectful of Wampanoag culture
- Communicate effectively both orally and in-writing
- Ability to provide role-model behavior to children
- Provide at least 2 references (phone number and email)

**Please submit the [WTGHA Application for Employment](#)  
to [Personnel <personnel@wampanoagtribe-nsn.gov>](mailto:personnel@wampanoagtribe-nsn.gov)**